The mission of The Ohio State University Archives is to serve as the official memory of the University. The Archives identifies, preserves, and makes available the documentation of continuing and historical value to the University. Section IX of The Ohio State University Operating Manual provides the authority to the University Archives, while also describing its services and responsibilities, especially in records management.

Freshmen on the Oval: 1940

The University Archives is a department of The Ohio State University Libraries. Descriptions of the contents of the Archives are part of the on-line catalog of the Libraries. The Archives shares a building with the Library Book Depository which provides an ideal environment for research and preservation. Nearly all of the research materials housed in the Archives are available without restrictions. The Photo Archives contains more than 1.5 million photographic images of university life from the 1870s to the present.
Location and Services:

Appointments:
Visitors are encouraged to call in advance. This enables the Archives to assemble materials prior to arrival.

Location:
2700 Kenny Road

Telephone:
614-292-2409 (University Manuscripts)
614-292-1767 (Photo Archives)
Fax: 614-688-4150

Website: library.osu.edu/sites/archives

Parking:
Metered visitor parking at building; University permit spaces available.

Photocopying:
A copy machine for duplication is available at minimal cost. Archives staff does copying. Checks, cash, or 100W accepted.

Photographic Services:
Print duplicates available upon request at a reasonable cost. Reproductions may take up to a week to complete. Checks, cash, or 100W accepted.

Hours:
Monday - Friday: 9 a.m.-12 p.m.
and 1-4:30 p.m.